

Title: Manager, Accounting Projects and Innovation

Location: 3203 - 93rd Street NW, Edmonton

At Qualico, our people make the difference. We offer an exciting place to build your career with competitive compensation and benefit packages, company matching RRSP/DPSP program, employee home purchase program, and employee discounts.

Job Overview

Reporting to the Regional Controller, as the **Manager, Accounting Projects and Innovation**, you are responsible for providing financial and accounting expertise to support processes and system implementations. You formulate and recommend procedures across the Northern Alberta region and provide leadership and expertise to the region by investigating and analyzing opportunities with the goal of developing business processes and systems to improve operational efficiencies.

Your day-to-day responsibilities will include:

- Understanding corporate and regional financial and accounting processes, structure, policies, procedures, computer technologies and system design/configuration requirements.
- Translating technical requirements to system specifications/configurations to prepare process documentation (SOPs), such as user manuals, training materials and other documentation.
- Analyzing manual and automated financial accounting work processes, systems, procedures and reports for efficiency to support strategic initiatives.
- Prioritizing projects to undertake, scheduling, and creating project teams by evaluating Return on Investment (ROI), staff availability, and by balancing the benefits and the demands of each project. Ensuring the appropriate identification of project risks and issues, developing solutions as required.
- Engineering new or modifying existing finance and accounting processes.
- Liaising with Operations and Business Units exploring evaluating, selecting and implementing digital technologies, and acting as a financial subject matter expert.
- Preparing communications and delivering presentations and information.
- Supporting regional go-live system implementations.
- Acting as a trusted and collaborative advisor, supporting regional teams within cross-operational context.
- Finding opportunities for improving effectiveness, performance, and productivity and applying creative problem-solving techniques.
- Conducting data collection, technology research, options analysis engagement, training and communication activities.
- Developing and overseeing a Project Management Teams/Office, including Project Managers and Business Analysts, and ensuring established methodologies are practiced.
- Facilitating a team approach in the analysis, design and implementation of reporting projects within the Northern Alberta region.
- Developing and maintaining policies, procedures, processes and best practices for data-driven report writing.
- Staying up to date with the latest features, updates, and best practices to leverage them effectively.

As our ideal candidate, you are...

- A strong communicator; you clearly express your thoughts in conversation as well as write and present in a persuasive and influencing manner.
- An active listener; you seek to understand and listen to others in a non-judgmental way.
- A creative problem solver; you think outside the box for solutions without fear of failure.
- A leader; you attract, retain, develop or improve the skills of others through effective coaching and guidance-

Essential Requirements

- Bachelor's degree in commerce or equivalent.
- Minimum 5 years of relevant work experience, preferably in Real Estate Development industry.
- Related experience working with accounting systems (job cost accounting, payables and receivables processing, sales taxes, cost codes, GL codes), and financial analysis.
- Experience creating and developing forms and workflows, preferably with the SharePoint platform.
- Experience supporting project implementations and integrations.
- Familiarity working with a structure of multiple enterprises.
- Satisfactory verification of criminal record check.
- Proficient in Microsoft Office programs (Outlook, Word, Excel, Teams, SharePoint and PowerPoint) and ERP systems (NewStar or similar), SQL knowledge for report building, and familiarity with payable automation systems such as IPAS.

What We Value

- Creating trusting and successful working relationships.
- Setting clear, measurable and achievable goals.
- Cooperating with team members in an open, positive and respectful manner.
- Taking responsibility for the outcomes of decisions and actions.
- Staying current with technical job skills.

Work Conditions

You primarily work in an office setting during regular business hours. Overtime may occasionally be required.

About Us

Qualico is a fully integrated real estate development company with offices in Winnipeg, Calgary, Edmonton, Vancouver, Regina, Saskatoon, Austin and Dallas-Fort Worth, Texas.

Since its inception in 1951, the company's activities span the entire real estate spectrum and include residential land acquisition and development, single-family and multi-family home divisions, commercial and industrial development, property management, concrete ready mix, building supply and manufacturing divisions. To learn more, click [here](#).

Qualico welcomes applications from people with disabilities. Accommodations are available upon request during the assessment and selection process.

Candidates being considered will be contacted. We thank you for your interest. Join our [Talent Community](#) to stay up to date on job opportunities and to find out why we have the best reason to come to work every day.

Closing date: August 12, 2025

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